

13 NCAC 17 .0103 DURATION AND RENEWAL OF LICENSE

(a) Period Issued. A license to operate a private personnel service shall be valid for one year from the date of issuance, which is the date that appears on the actual license.

(b) Renewal:

- (1) At least 60 days prior to the date of expiration, the Commissioner shall notify each licensee in writing of the expiration of the license.
- (2) Renewal applications, completed on a form provided by the Private Personnel Service Office, shall be submitted to the Private Personnel Service Office at least 30 days prior to the expiration date of the license. The renewal application shall be executed before a notary public and shall include all material changes in the operation of the private personnel service from the latest application for licensure or renewal or shall certify that no such changes have occurred.
- (3) The Commissioner shall deny the application for renewal of license if any grounds exist that would have caused denial of the original license application or if the private personnel service has any unrectified violations of G.S. 95, Article 5A or the rules in this Section.

*History Note: Authority G.S. 95-47.2; 95-47.9;
Eff. February 27, 1995;
Amended Eff. April 1, 2001;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. July 22, 2018.*